

# PIONEER FIRE PROTECTION DISTRICT

## Board of Directors Board Meeting

May 11, 2021 Minutes.

Jerry Jumper - Board Chair, Randi Rossi - Vice Chair, Judy Hobson - Secretary, Tony Marcaccio - Director, Holum - Director

### **Mission Statement**

*To provide a professional and compassionate level of community fire protection, emergency medical and rescue services to the citizens and property owners within the Fire District, in order to prevent or minimize the loss of life, pain, suffering and property damage as a result of fire or other types of emergency.*

The regularly scheduled May 11, 2021 6:00 PM

### **MINUTES**

#### **1. CALL TO ORDER and DETERMINATION OF QUORUM**

1.1 Roll Call-- Meeting called to order at 6:01 PM by Director Rossi (Director Jumper absent)  
BOD. Rossi, Hobson, Marcaccio and Holum present. Director Jumper absent  
Staff: Chief Matthews and Administrative assistant Fauci

1.2 Pledge of Allegiance Led by Director Marcaccio

#### **2. SPECIAL ANNOUNCEMENT / PRESENTATIONS / GENERAL BUSINESS**

2.1 Public Hearing: 2021-2022 Preliminary Budget

2.2 Public Hearing: Water Supply for Suburban and Rural Fire Fighting

Director Rossi directed Chief Matthews to open both hearings. Both were open and closed with not comments received.

#### **3. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR**

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action.

3.1 Administrative recommends the BOD approve the Minutes from 4-13-21 Board Meeting.

3.2 Administration recommends the BOD approve: Payment of bills – green sheets

3.3 Administration recommends the BOD approve MOU panic hardware (Resolution)

Director Rossi; open the agenda and approval of consent calendar. Director Hobson made a motion to accept the agenda and approval of the consent calendar as presented, Director Marcaccio second the motion. Director Rossi Called for vote: Motion passed 4 aye, 0 nay

#### **4. PUBLIC COMMENT (Open Forum)**

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code § 54950 et. seq) and may be limited to three (3) minutes for any person addressing the Board. "The public may address the Board on any subject listed on the Regular Agenda. Each speaker may address the Board **once** for a limit of three (3) minutes. The filing of speaker cards is not mandatory, but is helpful in creating an accurate record. Each speaker will be called upon to speak by the Chair when the item is heard" No public comment received

#### **5. MONTHLY/STANDING ACTIVITY REPORTS AND COMMITTEE REPORTS:**

5.1 Administrative/Chief's Report (Chief)  
Chief reviewed the admin/chiefs report with BOD and answered questions

5.2 Local #4586 (Local)  
No representee present

5.3 PVFA (Dwyer)  
Dan Dwyer updated the BOD on the Fishing Derby and activities

5.4 Financial (Chief)  
The Chief reviewed the year to date financials with the BOD and answered questions

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- 5.5 JOA Ad hoc (Amador) (Chief/Jumper)  
Chief gave a brief update, still meeting with delays due to other activities
- 5.6 JOA Divide (Chief)  
Chief gave a brief update and waiting to hear about grants
- 5.7 Covid 19 update (Chief)  
Chief advised we are still in Orange; the Governor still has not approve open meetings.
- 5.8 PFPD Apparatus/equipment/facility 20-22 (Chief/Rossi)  
The Chief gave update on the on going projects in district and water tender
- 5.9 Succession/Transition (Rossi)  
Director Rossi gave update o the options and exploring a new fire chief. The chief gave update on three potential options the committee is exploring and director Rossi requested direction from BOD. Director Hobson asked question regarding administrative contract with Amador Fire. Chief advised the BOD no decisions or motions can be made in a committee report its information only. Item to be carried on next agenda..
6. **OLD BUSINESS** (The Board may elect to review, discuss, take action or vote on any old business. The Board Chair may request a roll call vote on items)
- 6.1 Measure F Updates and Approval for L. Dwyer (Authority) (Chief/Dwyer)  
Chief updated BOD on the refund, in addition requested the BOD authorize Lynette Dwyer to work with the County on 2021/22 measure F taxation. Director Hobson motion to authorize Lynette Dwyer as PFPD representative for measure F taxation. Director Marcaccio second the motion. Director Rossi called for vote: Motion passed 4 aye 0 nay
- 6.2 Real Property Purchase 6032 Grizzly Flat Rd (Chief)  
Chief advised the BOD we official own the property and answered questions regarding the concrete slab and storage units. In addition, Director Marcaccio motion to have the chief advertise the units for sale and removal in a sealed bid. Director Hobson second the motion. Director Rossi called for vote: motion passed 4 aye 0 nay
- 6.3 BOD district email (Chief/BOD)  
Table to next meeting
- 6.4 21/22 Budget (preliminary) (Chief)  
Director Hobson motion to accept the 21/22 preliminary budget as presented, Director Marcaccio second the motion. Director Rossi called a vote; motion passed 4 aye 0 nay
7. **NEW BUSINESS** (The Board may review, discuss, take action or vote on any new business. The Board Chair may request a roll call vote on items).
- 7.1 Limited Term Seasonal Firefighters (Chief)  
The Chief addressed the need for a 7 day a week seasonal firefighter position. After brief discussion with BOD, Director Hobson motion to create the Limited Term Seasonal Fire Fighter position as presented by the Chief, Director Marcaccio second the motion. Director Rossi called for a vote; motion passed 4 aye and 0 nay.
- 7.2 Letter to BOD regarding waiver of PFPD permit fees Helms (Chief)  
The Chief addressed the letter the BOD received from the Helm family regarding wavier of permit fees. The BOD discussed the letter and issues related to waiving fees, since the district does not have a policy and after discussing the many issues as it relates to fee structures. Director Rossi made a motion for the Chief to draft a denial letter to the Helm family for the BOD to review and present at the next BOD meeting. Director Hobson second the motion. Director Rossi called for a vote; motion passed 4 aye 0 nay. In addition, the BOD will explore a policy as it relates to hardship and potential to wave fees.

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- 7.3 Cooperation agreement Forestry and Fire Recruitment Program FFRP (Chief)  
The Chief gave an overview of the FFRP program and how it will be introduced to the district in the coming weeks and month. The district is using it as a staffing program and providing more personnel to the district as we loose SV's and volunteers to other agency. We are in the process of applying for type II hand crew status.

8. **CORRESPONDENCE AND COMMUNICATIONS** (GOOD OF THE ORDER) No comments

9. **BOARD COMMENTS** No comments

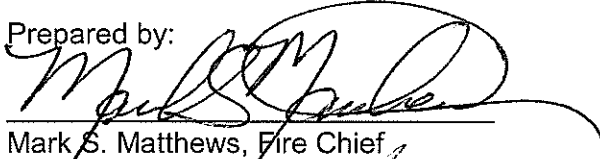
10. **AGENDA ITEMS** (Next Regularly Scheduled Meeting) June 8, 2021

11. **CLOSED SESSION** None

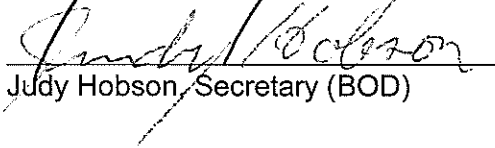
**ADJURNMENT** Motion by Director Hobson and second by Director Marcaccio to Adjourn. Director called for a vote and motion passed 4 aye 0 nay. Meeting adjourns at 7:20 PM

**NEXT REGULAR BOARD MEETING SCHEDULED FOR Tuesday May 11, 2021 at 6p.m.**

Prepared by:



Mark S. Matthews, Fire Chief



Judy Hobson, Secretary (BOD)

June 8-21  
Date