

PIONEER FIRE PROTECTION DISTRICT

Board of Directors Board Meeting

January 4, 2022 Minutes

Randy Rossi –Board Chair, Tony Marcaccio–Vice Chair, Judy Hobson–Secretary, Christina Holum – Director, Joe Ruder – Director

Mission Statement

To provide a professional and compassionate level of community fire protection, emergency medical and rescue services to the citizens and property owners within the Fire District, in order to prevent or minimize the loss of life, pain, suffering and property damage as a result of fire or other types of emergency.

The regularly scheduled January 4th, 2022 6:00 PM Board Meeting was conducted in person at 7060 Mt. Aukum Rd. Somerset, CA 95684

MINUTES

1. CALL TO ORDER and DETERMINATION OF QUORUM 18:00 hours 6:00p.m.

- 1.1 Roll Call-Present: Ruder, Hobson, Marcaccio, Rossi, Holum - Administration: Chief Matthews, Admin. Assistant Joy Vierra, Captain Ramsey, FF Montesanti
- 1.2 Pledge of Allegiance Led by Director Marcaccio

2. SPECIAL ANNOUNCEMENT / PRESENTATIONS / GENERAL BUSINESS

- 2.1 Admin Vierra read an anonymous letter received by the department via US mail regarding Serial Meetings, Closed Session violations and Pioneer Fire District Secrets regarding Amador Fire Protection District and consolidation. Director Rossi made some clarifying statements regarding the 2 meetings Pioneer Fire had with Amador Fire, and clarified that these meetings were not related to consolidation but to the possibility of a shared services agreement while Pioneer fire peruses a new Fire Chief. Director Ruder made some clarifying statements related to the concerns over Brown Act violations related to meetings with Amador Fire. Audience Member Grant Ingram thanked the Board for doing its due diligence in looking at all the possible alternatives during the succession process for a new Fire Chief.
- 2.2 **Amador County Fire Protection District Chief White Presentation (Contract Services).** Amador Fire Chief Walt White gave a power point presentation related to the proposal for a shared services agreement between Pioneer Fire Protecting District and Amador Fire Protection District. Randy Rossi Board Chair asked the public for questions and opened up the floor. A question and answer session took place with the public after the presentation was completed. Chief Johnson from El Dorado Hills Fire provided some information related to how the current shared services agreement is working between El Dorado Hills Fire and Rescue Fire Protection District. Chief Matthews encouraged the public to ask questions and participate actively in the process for the hiring of the new fire chief, as well as the future direction of the district as a whole. Director Rossi stated the Succession Ad Hoc committee is made up of Himself, Director Marcaccio, Dan Dwyer, Captain Ramsey, and Chief Matthews.

3. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

- 3.1 Administration recommends the BOD approve the Minutes from December 23rd Board Meeting
- 3.2 Administration recommends the BOD approve: Payment of bills – green sheets
- 3.3 Administration recommends the BOD approve: BOD Policy updates/amendments Article 3.1 (Sec. A. B. C and F)
- 3.4 Administration recommends the BOD approve: The BOD regularly (yearly) meeting schedule. There were typos found in the December Minutes and an addition made to 3.3 to reference the actual statutory name and number associated to the Brown Act. Motion to accept the Consent Calendar with noted corrections.
(M/S) Ruder/Holum Passed 5/0

4. PUBLIC COMMENT (Open Forum)

Any person may address the District Board on any subject pertaining to District business, which is not listed on the agenda. This comment is provided by the Ralph M. Brown Open Meeting Act (Government Code §

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54950 et. seq) and may be limited to three (3) minutes for any person addressing the Board. "The public may address the Board on any subject listed on the Regular Agenda. Each speaker may address the Board **once** for a limit of three (3) minutes. The filing of speaker cards is not mandatory, but is helpful in creating an accurate record. Each speaker will be called upon to speak by the Chair when the item is heard"

Audience Member Mike Perry made a public comment raising a question about Station 31 staffing coverage. Board will place the topic of discussion on the next agenda.

Grant Ingram made a statement providing his experience related to Shared services.

5. MONTHLY/STANDING ACTIVITY REPORTS AND COMMITTEE REPORTS

- 5.1 **Administrative/Chief's Report** – Chief reported that Station 38 is still closed to the public due to Covid. Covid has hit the organization and we want to keep all personnel as safe as possible. We are looking at giving a formal offer to an applicant. Austen Montesanti accepted a full time position with the department as a FF. We have another Limited Term FF Adam Friesen who is covering FMLA leave for FF Pedro. We also have several new QRT's. Chief Earle has been doing a great job with prevention, and implementing some new platforms that are streamlining the process. Fire Cost Recovery has billed out over \$10,000 and has received a little over \$5000 EMS Cost Recovery is on hold, as we do not have the office resources to support this billing process. We have done over 120 training, had 58 calls. Station 35 is still in process with insurance and the land purchase is in process. We have a one year grant for temporary housing for Station 35 funded by OES and FEMA. SCBA grant is moving forward. Apparatus - Squad 35 is still not here yet. Everything related to the recovery with FEMA should be closing on the 9th. SPI contract brought in \$11,000.
- 5.2 **Local #4586** – Captain Ramsey Thanked Chief White for coming and providing the presentation. Local 4586 has not heard back from all its members related to the Boot Drive. The local is not sure if it is going to participate in the Boot Drive this year The Local will let the board know if they will be participating this year.
- 5.3 **PVFA** – Station 35 - the PVFA is in the process of doing a quick claim to turn ownership of Station 35 to PFPD. The PVFA had been leasing Station 35 to PFPD for \$100 a year, and is now transferring ownership to PFPD.
- 5.4 **Financial** – Chief Matthews gave a brief overview of the financials. We are on check for 48% revenue collected, we are at 57% of salary & benefits, but this is due to the Caldor Fire and staffing. Services and supplies are at 35%.
- 5.5 **COVID 19 update** – We have had recent outbreaks and we are taking care of it. Test kits are had to come by.
- 5.6 **Caldor Committee** – Postponed presentation to the February 8th 2022 board meeting due to time considerations.
- 5.7 **Succession** – Chief Matthews stated that we have received some applications. The job flyer went out January 2nd for another 60 days. Some applicants wanted to know if the board would entertain the idea of 2 fire chiefs for the price of one, as a shared Fire Chief position, there is also maybe an employee that would be interested in doing an interim position until a full time chief can be found. Chief suggested they interview the candidates they have now to see if any meet the requirements for the position. Dan Dwyer stated that Chief Matthews would be a valuable part of the succession committee. The Board unanimously decided that they would entertain the idea of 2 fire Chief's sharing the position. Director Rossi asked for direction from the board related to the proposed Shared Service Agreement with Amador Fire Protection District. The board agreed to have the succession committee interview the applicants received, and report back to the board at the next board meeting. Chief Johnson from El Dorado Hills Fire provided concerns related to a shared chief's position.

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6. OLD BUSINESS

6.1 Property Purchase 4847 Sciaroni Grizzly Flats

Item 6.1 was addressed in the Chief's report

6.2 Board Member contact information on website

Admin Vierra let the board know that a district provided email can be made for each board member and placed on the website, or their personal emails can be placed on the website, and asked for direction as to what the board wants.

Motion made to have district provided emails for each board member placed on the website.
(M/S) Marcaccio/Hobson

Ayes: 4

Ney: 1

7. NEW BUSINESS

7.1 Board of Directors elections (Chair/Vice Chair/Secretary)

Director Marcaccio Nominated Director Rossi as Chair.

Ayes: 4

Abstention: 1

Director Ruder nominated Director Marcaccio as Vice Chair

Ayes: 4

Abstention: 1

Director Hobson nominated Director Holum as Secretary

Ayes: 4

Abstention: 1

Dan Dwyer made a statement related to this being an election year and that some of the board members terms may be up. Admin Vierra will let each board member know how long their term is and when they expire. Chief Matthews also reminded the board that they will need to do new 700 forms, and that Kim form El Dorado County Elections should be providing the necessary information to complete them.

8. CORRESPONDENCE AND COMMUNICATIONS (GOOD OF THE ORDER)

None

9. AGENDA ITEMS FOR NEXT MEETING –

Dip Site Agreement, LAFCO Election, Caldor Fire Presentation, Station 31 Staffing, Public Meeting for Succession and Closed Session for Succession.

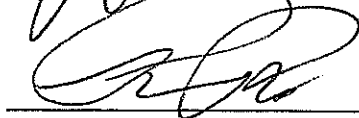
10. CLOSED SESSION – No Closed Session

ADJOURNMENT– Meeting adjourned at 8:05p.m.

NEXT REGULAR BOARD MEETING SCHEDULED FOR Tuesday January 4, 2022 at 6pm

Prepared by:


Joy Vierra, Administrative Assistant


Randy Rossi, Chair BOD

2/8/2022
Date