

PIONEER FIRE PROTECTION DISTRICT

Board of Directors Board Meeting

April 11, 2022 Minutes

Tony Marcaccio-Board Chair, Tina Holum-Vice Chair, Judy Hobson-Secretary, Randy Rossi-Director, Candance Flaming-Director

Mission Statement

To provide a professional and compassionate level of community fire protection, emergency medical and rescue services to the citizens and property owners within the Fire District, in order to prevent or minimize the loss of life, pain, suffering and property damage as a result of fire or other types of emergency.

The regularly scheduled April 11th, 2023 6:00 PM Board Meeting was conducted in person at 7061 Mt. Aukum Rd. Somerset, CA 95684

MINUTES

1. CALL TO ORDER and DETERMINATION OF QUORUM 18:00 hours 6:00p.m.

1.1 Roll Call-Present: Director Marcaccio, Director Hobson, Director Flaming
Absent: Director Holum, and Director Rossi

Administration: Chief Whitt, Admin. Assistant Joy Vierra, Captain Walsh a LTFF Running, SV Jones

1.2 Pledge of Allegiance led by Director Hobson

2. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

The Board may make any necessary additions, deletions or corrections to the agenda including moving items to or from the Consent Calendar and adopt the agenda and the Consent Calendar with one single vote. A Board member may request an item be removed from the Consent Calendar for discussion and separate Board action

2.1 Administration recommends the BOD approve: Minutes from March 14 2023 Board Meeting.

2.2 Administration recommends the BOD approve: Payment of bills – green sheets for March 2023
Motion to adopt agenda and accept consent calendar
(M/S) Hobson/Flaming
Passed 3/0

3. PUBLIC COMMENT (Open Forum)

No Public Comment

4. MONTHLY/STANDING ACTIVITY REPORTS AND COMMITTEE REPORTS

4.1 **Administrative/Chief's Report** – Chief Whitt reviewed Chief's report as printed in the Board Packet.

TO: Pioneer Fire Protection District Board of Directors

FROM: David Whitt, Fire Chief

PREPARED BY: David Whitt, Fire Chief

DATE: April 12, 2023

ITEM: April Board of Director's Meeting Chief's Report for the Month of March

RECOMMENDATION: Receive information about the District

Calls for Service in September:

<u>Call Type</u>	<u>March</u>	<u>Year to Date</u>
EMS	30	108
Fire	1	6
MVA	8	23
Hazmat	3	15
Assist	7	27
Other	13	52

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TOTAL	62	231
Fire Loss Total	\$ 0	\$000,000

Apparatus

Repairing the fleet continues to progress. Grant still submitted for Type VI Engine that may require some matching funds.

E-38 (Type 1 – Frontline Structure Engine)

- Is complete and awaiting pickup as of April 10, 2023. In-house repair of electrical charging system (less cost) is next.

Reserve Engine (El Dorado Hills)

- Looking at other departments for spare discharge part.

E-338 (Type 3 – Frontline Wildland Engine)

- E-338 in service. Small air leak to be repaired as soon as E-38 is in quarters and running well.

Type 6 Engine (Known currently as Patrol 38)

- Pump repair is next to make sure it meets ICS Typing Standards (pump capacity and testing)

Type 6 Engine (Known currently as Patrol 35)

- Still at the shop for pump start and check engine light.
- Shop is looking to coordinate electric control modules to have said light go out.

WT-38 (Frontline Water Tender)

- Repairs started on Tender. May be headed to West Coast Frame to their Emergency Operations Division when we pick up E-38.

Facilities

Station 38 including the living quarters:

- Subject Matter Expert is assisting with bid for Electrical supply drop and associated repairs (Scope of Work).
- Vent prop is complete.
- Extractor purchased under remaining grant funds has arrived and is installed. Meets OSHA and NFPA requirements for care and maintenance of PPE.
- Plan is moving forward for re-arranging the apparatus bay and interior of Administration including possibly removing the kitchen area.
- Purchase for Air compressor, RIT packs, and radios are now in progress. BIG THANKS to ALL staff who are assisting with this process!!

Personnel

- Firefighter Walsh has been promoted and assigned as “B” Shift Captain.
- We still have 4-5 shift volunteers/limited term, All-risk Firefighters that have been working on a fairly regular basis bringing our staffing up to 4 at times.

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Administration

- Staff will be reviewing previously set Wildly Important Goals (WIG's) that keep us focused and effective. Apparatus will be our top priority even though we are making great progress with fleet.
- Information for the Annual Report being gathered.
- Beginning the process for training and implementation of a Community Emergency Response Team (CERT)
- Several meetings including JPA, Chiefs, County Operations, El Dorado County Fire District Finance Committee.
- Meeting with various community and business organizations to assist with grants for fire mitigation projects.
- Budget process has begun. Continue to meet with Standing Finance Committee members to begin FEMA reimbursements, budget for FY 2023/24, grant opportunity, and budget process moving forward.

OPTIONS: The Chief's Report is for informational purposes. The Board of Directors may take one or more of the following actions:

- 1) Provide Staff with comment.
- 2) Provide Staff with additional direction.

FISCAL IMPACT: As noted in the report

ACTION PLAN: None.

RELATED ACTION(S): None.

4.2 Local #4586

No report

For those interested, please contact the department and we will reach out to organize dates and times.

4.3 PVFA

The Pancake Breakfast and Easter Egg Hunt held Saturday April 8th at Pioneer Park was a great success. Just shy of 200 breakfasts were served and over 4000 eggs were hidden for the egg hunt which made for a successful event. The event cost \$1500.00 to put on and the PVFA received \$950.00 in donations for breakfast.

The PVFA board voted to deed station 31 Station 35 properties to the Pioneer Fire Protection District. Contingency of the deed process would include the PVFA keeping control of the Willow School building housed at Station 31 to use for future PVFA needs. Topic of having some kind of traffic control slowing system implemented in front of Station 38 and the PVFA Hall has been started with DOT.

4.4 Financial

Chief Whitt reviewed financials as provided in the board packet

4.5 Standing Financial Committee Report

Director Marcaccio reported that the next standing committee meeting will be April 21 2023, 10:30-12pm.

5. OLD BUSINESS

5.1 Board of Directors Policy Manual Review Update

(Rossi)

Director Rossi and Director Hobson will be meeting soon, this will be held over as old business.

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5.2 Charters for Standing Committees

(Vierra)

This item will stay as Old Business until the Board of Directors Policy Manual Review Update has been completed and new Standing Committees can be formed.

6. NEW BUSINESS

6.1 FY 2023-24 Preliminary Budget

(Vierra)

The Standing Finance Committee will be meeting on April 21st to begin work on the preliminary budget.

6.2 Station 31 Building Project

(Vierra)

The alternative project request has been turned in to FEMA and is in their CRC review process, there is no new news to report.

7. CORRESPONDENCE AND COMMUNICATIONS/BOARD MEMBERS COMMENTS (GOOD OF THE ORDER)

7.1 None to present

8. AGENDA ITEMS (For Next Regularly Scheduled Meeting)

8.1 Pinning Ceremony for New Fire Captain Jeremiah Walsh

8.2 Old Business - Board Policy Manuel Review Update

8.3 Old Business - Charters for Standing Committees

8.4 Old Business - FY 23-24 Preliminary Budget

8.5 Old Business - Station 31 Building Project

ADJOURNMENT– Motion to Adjourn

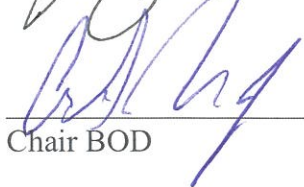
(M/S) Hobson/Flaming Passed 3/0 Meeting adjourned at 6:32p.m.

NEXT REGULAR BOARD MEETING SCHEDULED FOR Tuesday May 9th, 2023 at 6pm

Prepared by:



Joy Vierra, Administrative Assistant



Chair BOD

6-13-23

Date