

PIONEER FIRE PROTECTION DISTRICT

Board of Directors Board Meeting

September 12, 2023 Minutes

Tony Marcaccio-Board Chair, Tina Holum-Vice Chair, Judy Hobson-Secretary, Randy Rossi-Director, Candance Flaming-Director

Mission Statement

To provide a professional and compassionate level of community fire protection, emergency medical and rescue services to the citizens and property owners within the Fire District, in order to prevent or minimize the loss of life, pain, suffering and property damage as a result of fire or other types of emergency.

The September 12th, 2023 6:00 PM meeting was conducted in person at 7061 Mt. Aukum Rd. Somerset, CA 95684

MINUTES

1. CALL TO ORDER and DETERMINATION OF QUORUM

1.1 Roll Call Present - Director Hobson, Director Marcaccio, Director Rossi, Director Flaming
Absent Director Holum

Administration: Chief Whitt, Admin. Assistant Joy Vierra, Captain Schwitalla, FF Carlson

1.2 Pledge of Allegiance, Director Hobson

2. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

2.1 Administration recommends the BOD approve: Minutes from August 8th 2023 Board Meeting.

2.2 Administration recommends the BOD approve: Payment of bills – green sheets for August 2023.

Motion to adopt agenda and accept consent calendar

(M/S) Flaming/ Hobson

Passed 4/0

3. PUBLIC COMMENT (Open Forum)

3.1 No public comment.

4. MONTHLY/STANDING ACTIVITY REPORTS AND COMMITTEE REPORTS

4.1 **Administrative/Chief's Report** – Chief Whitt reviewed Chief's report as printed in the Board Packet.

TO: Pioneer Fire Protection District Board of Directors
FROM: David Whitt, Fire Chief
PREPARED BY: David Whitt, Fire Chief
DATE: September 12, 2023
ITEM: September Board of Director's Meeting Chief's Report for the Month of August
RECOMMENDATION: Receive information about the District

Calls for Service in September: (This is being updated due to the transition to Image Trend Records Management System). More up-to-date totals will be given next month.

<u>Call Type</u>	<u>August</u>	<u>Year to Date</u>
Fire Loss Total	\$ 0	\$000,000

Apparatus

Still repairing our Type III Engines.

E-38 (Type 1 – Frontline Structure Engine)

- Back in service after yet another visit to the repair facility. Working well for now.

WT-38 (Frontline Water Tender)

- Repairs completed. Training on operations has begun.

Facilities

Omo Ranch water tanks have been filled up.

Station 38 including the living quarters:

- Still examining the opportunity to obtain a Tesla battery backup system but have added a quote for solar with the system. (Attached in your board packet.)

PIONEER FIRE PROTECTION DISTRICT

Board of Directors Board Meeting

September 12, 2023 Minutes

- Apparatus bay and interior of Administration improvements continue.
- Purchase for Air compressor RFP is now published (funded by Grant)
- RIT packs have been delivered.

Personnel

- Full complement of fire personnel. All is still well!!!
- Captains Walsh and Schwitalla are now in Paramedic School!

Administration

- Staff have developed our Wildly Important Goals (WIG's). They include:
 - New Fire RMS system to be purchased (Image Trend) – on-line! Training continues for staff.
 - Updating our personal protective equipment (PPE) – in process
 - Hose inventory and testing – in process
 - Pump Testing – not started
 - Radio purchase (two additional handhelds (\$3,200.00 each) - complete
- Met with several allied agencies and fire service partners.
- Meeting with FEMA to determine reimbursement from Caldor still. Long process.
- Received a grant from California Fire Foundation (California Professional Firefighters) of \$16,680.00. This will be designated for personal protective gear, uniforms (dual compliant), and radios to complete the Sinise Foundation Grant.

OPTIONS: The Chief's Report is for informational purposes. The Board of Directors may take one or more of the following actions:

- 1) Provide Staff with comment.
- 2) Provide Staff with additional direction.

FISCAL IMPACT: As noted in the report

ACTION PLAN: None.

RELATED ACTION(S): None.

4.2 Local #4586

Captain Schwitalla represented the Local #4586 and had nothing to report.

4.3 PVFA

Dan Dwyer reported the PVFA voted to donate \$500.00 a quarter for Firefighter Training, \$2000.00 per year. An extra \$2000.00 for the Firefighter Training Fund was donated to the PVFA by Paul Schaffer.

Paperwork for the property transfer is currently with the County.

The plans to build the deck on the front of the Fireman's Hall are in place and volunteer help with building the deck is needed.

Station 31- The Forest Service has approached the PVFAQ to extend the contract to use the facility. 10-12 Firefighters per day are staying at the station.

The PVFA talked to County DOT to put some kind of traffic calming device in front of Station 38 and the Fireman's Hall.

October 21st will be the Membership drive for the PVFA looking for officers and board members.

PIONEER FIRE PROTECTION DISTRICT

Board of Directors Board Meeting

September 12, 2023 Minutes

4.4 Affiliated Organization Reports

- Dave Manske reported for Grizzly Flats Fire Safe Council regarding Woodpecker Acers drafting pond. The Fire Safe Council is working on getting a grant to get the drafting pond cleaned out so it can be used.
The Grizzly Flats Post Office - moving to complete the new PO in Grizzly Flat should be done in a few months.
- Shiela Triebu reported for the Omo Ranch Fire Safe Council that the 4 Local fire safe Councils have sent out letters to the local wineries for the Wine Signage fund raising project and have signs made up and volunteers lined up to take them to all wineries that are interested in participating

4.5 Financial

Chief Whitt gave a review of financials as provided in the board packet.

4.6 Standing Finance Committee Report

The County will have the final closing for year-end financials September 14.

5 OLD BUSINESS

5.1 Board of Directors Policy Manual Review Update

Carry over to the next board meeting.

5.2 Station 31 Building Project

Project will be put out to bid as soon as it is approved by FEMA- The project is still in the FEMA review process.

5.3 Omo Ranch Fire Safe Council Water Storage Project

Chris Carr reviewed the Property Rental Agreement PFPD/Lyman draft for land use for the water storage project in Omo Ranch. Excavation will start next week, \$3700.00 of the \$5000.00 The Fire Safe Council has been raised.

Motion to approve and send the Property Rental Agreement PFPD/Lyman draft to District Attorney for review and with approval the document will be signed.

(M/S) Rossi/Hobson

Roll call vote

Ayes: Hobson, Marcaccio, Rossi, Flaming

Nay: 0

Abstain: 0

Absent: Holum

Passed 4/0

5.4 Swell Energy Proposal

Chief Whitt reviewed the proposal received form Swell Energy as provided in the board packet and requested the board provide a motion requesting direction for him to peruse examining the best power combination to serve the department and peruse bids.

Motion made to have Chief Whitt peruse examining the best power combination to serve the department and peruse bids for board review.

(M/S) Flaming/Rossi

Passed 4/0

PIONEER FIRE PROTECTION DISTRICT

Board of Directors Board Meeting

September 12, 2023 Minutes

6 NEW BUSINESS

6.1 Property Tax Revenue Estimates

Chief Whitt reviewed property tax estimates as provided in the board packet. Secured-Local for 23/24 FY is \$770,955.00.

6.2 ISO Raring – Hydrant Within 1000 feet

Director Rossi was researching the establishment of water systems in the district and asked Chief Whitt to ask ISO (Insurance Services Offices) what constitutes a fire hydrant. Chief Whitt reported a hydrant must flow 1000 GPM for 1 hour, 500 GPM for ½ an hour for R3 & R4 residents. ISO is currently looking at water standards for rural water supplies – Currently they don't recognize water storage tanks as a hydrant. Director Rossi requested we find out how we need to talk to effect change in this arena. Questions needing to be answered: What change needs to be made to recognize water storage tanks as hydrants. The Board directed the Administration to find out when the CSDA (California Special Districts Association) seeks legislative proposals and find an author.

6.3 Cooperative Fire Protection Grant Agreement

Motion to accept the Cal Fire Protection Grant Agreement
(M/S) Rossi/Flaming
Passed 4/0

6.4 Resolution Number 2003- 4 Department of Forestry and Fire Protection Agreement # 7GF23091

Motion to accept Resolution Number 2003- 4 Department of Forestry and Fire Protection Agreement # 7GF23091
(M/S) Marcaccio/Flaming
Roll call vote
Ayes: Hobson, Marcaccio, Rossi, Flaming
Nay: 0
Abstain: 0
Absent: Holum
Passed 4/0

6.5 Pay Scale Review and Revisions

Chief Whitt provided information related to Pay Scale revision. This will add an additional cost to the district of \$27,000.00 which will be covered by estimates tax increase.
Motion to accept Pay Scale Revision
(M/S) Rossi/Flaming
Roll call vote
Ayes: Hobson, Marcaccio, Rossi, Flaming
Nay: 0
Abstain: 0
Absent: Holum
Passed 4/0

PIONEER FIRE PROTECTION DISTRICT

Board of Directors Board Meeting

September 12, 2023 Minutes

6.6 FY 2023/2024 Final Budget

Chief Whitt reviewed the final FY 23/24 budget. The Chief thanked the board, volunteers and staff for all they do to make the district what it is.

Motion to accept FY 23-24 Final Budget

(M/S) Hobson/Rossi

Roll call vote

Ayes: Hobson, Marcaccio, Rossi, Flaming

Nay: 0

Abstain: 0

Absent: Holum

Passed 4/0

7 CORRESPONDENCE AND COMMUNICATIONS/BOARD MEMBERS COMMENTS

(GOOD OF THE ORDER) None

8 AGENDA ITEMS (For Next Regularly Scheduled Meeting)

Old Business

Board of Directors Policy Manual Review Update

New Business

Bid for Compressors

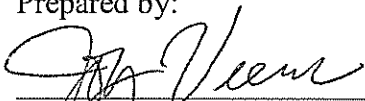
Resolution for Certificate of Acceptance Gov. 27281 Article 3 Grant Deed

ADJOURNMENT– Motion to Adjourn

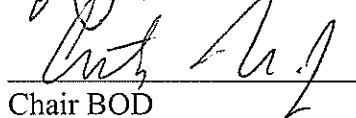
(M/S) Flaming/Rossi Passed 4/0 Meeting adjourned 7:39pm.

NEXT REGULAR BOARD MEETING SCHEDULED FOR Tuesday October 10th, 2023 at 6pm

Prepared by:



Joy Viera, Administrative Assistant



Chair BOD

10-10-2023
Date