

PIONEER FIRE PROTECTION DISTRICT

Board of Directors Board Meeting

October 10, 2023 Minutes

Tony Marcaccio-Board Chair, Tina Holum-Vice Chair, Judy Hobson-Secretary, Randy Rossi-Director, Candance Flaming-Director

Mission Statement

To provide a professional and compassionate level of community fire protection, emergency medical and rescue services to the citizens and property owners within the Fire District, in order to prevent or minimize the loss of life, pain, suffering and property damage as a result of fire or other types of emergencies.

The October 10th, 2023 6:00 PM meeting was conducted in person at 7061 Mt. Aukum Rd. Somerset, CA 95684.

MINUTES

1. CALL TO ORDER and DETERMINATION OF QUORUM

Director Hobson attended the meeting via phone

Roll Call Present - Director Marcaccio, Director Rossi, Director Holum, Director Flaming, Director Hobson

Administration: Chief Whitt, Admin Vierra, Captain Stutts, FF Aemisegio, & SV Ramos

1.1 Pledge of Allegiance - Director Rossi

2. ADOPTION OF THE AGENDA AND APPROVAL OF CONSENT CALENDAR

2.1 Administration recommends the BOD approve: Minutes from September 12th 2023 Board Meeting.

Administration recommends the BOD approve: Payment of bills – green sheets for September 2023.

Motion to adopt agenda and accept consent calendar.

(M/S) Flaming/Rossi

Passed 5/0

3. PUBLIC COMMENT (Open Forum)

3.1 Burn Institute Presentation

No Presentation was given

4. MONTHLY/STANDING ACTIVITY REPORTS AND COMMITTEE REPORTS:

4.1 Administrative/Chief's Report - Chief Whitt reviewed Chief's report as printed in the Board Packet.

TO: Pioneer Fire Protection District Board of Directors
FROM: David Whitt, Fire Chief
PREPARED BY: David Whitt, Fire Chief
DATE: October 10, 2023
ITEM: October Board of Director's Meeting Chief's Report for the Month of September
RECOMMENDATION: Receive information about the District

Calls For Service in September: (This is being updated due to the transition to ImageTrend Records Management System). More up-to-date totals will be given next month.

<u>Call Type</u>	<u>September</u>	<u>Year to Date</u>
Fire	2	
Rescue and Emergency Medical	25	
Hazardous Condition (no fire)	2	
Service Call	19	
Good Intent	17	
TOTAL	65	

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Fire Loss Total \$ 0 \$000,000

Apparatus

Still repairing our Type III Engines.

E-38 (Type 1 – Frontline Structure Engine)

- Back in service after yet another visit to the repair facility. Working well for now.

WT-38 (Frontline Water Tender)

- Repairs completed. Training on operations has begun.

Facilities

- Have asked solar companies to assess our needs
- Apparatus bay and interior of Administration improvements continue.
- Bids for Air compressor RFP are complete (related Staff Report)

Personnel

- Full complement of fire personnel. All is still well!!!

Administration

- Staff have developed our Wildly Important Goals (WIG's). They include:
 - Fire RMS system is working well ... working out small bugs/issues with staff getting used to something new but still a great improvement from previous RMS.
 - New pagers from the Sinise Grant are programmed and in service.
- Met with several allied agencies and fire service partners. New JPA Executive Director has been chosen.

OPTIONS: The Chief's Report is for informational purposes. The Board of Directors may take one or more of the following actions:

- 1) Provide Staff with comment.
- 2) Provide Staff with additional direction.

FISCAL IMPACT: As noted in the report

ACTION PLAN: None.

RELATED ACTION(S): None.

Dan Dwyer asked about the selling of District apparatus no longer in use or needed. Chief Whitt stated that funds are needed to put into some of the apparatus prior to them being listed for sale, and that no funds would be expended on this until all the front line apparatus are up and running.

4.2 **Local #4586**

Captain Stutts represented the Local 4586 and stated there was nothing to report.

4.3 **PVFA**

Dan Dwyer Reported that the new deck is on the Fireman's Hall. He shared that the PVFA has started filling Board positions and has 3 new members. Christmas Breakfast with Santa will be December 9th at the Fireman's Hall. PVFA is still working on the Station 31 and Station 35 property transfers.

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4.4 **Affiliated Organization Reports**

Robin Kelley reported on behalf of the GFFSC and shared that they are still working on Woodpecker Acers pond and the Right of Entry. She also asked a question about Station 31 property transfer from The PVFA to the PFPD and asked if the car port and the storage container under it will be able to continue to be housed there. Chief Whitt said at this time, it can stay there as long as needed.

4.5 **Financial**

Chief Whitt reviewed financials as provided in the Board Packet. The department is at or on target percentages for both income and expenditures.

4.6 **Standing Finance Committee Report**

Director Holum reported out on the meeting held on 10/9/2023. Research needs to be done on unassigned revenues to identify all asset areas of the balance sheet.

5. **OLD BUSINESS**

5.1 **Board of Directors Policy Manual Review Update**

Carry over to November board meeting agenda.

5.2 **Station 31 Building Project**

Project will be put out to bid as soon as it is approved by FEMA- The project is still in the FEMA review process.

5.3 **ISO Rating – Hydrant Within 1000 feet**

Chief whit reported that research is still being done, and this item needs to carry over to the November board meeting agenda. Director Rossi suggested we need to move fast as most legislative proposals are due soon.

5.4 **Omo Ranch Water Storage Tank Agreement- Response from Legal**

Admin Vierra reported that PFPD Legal Counsel had reviewed the proposal and found no issues with it so the document is ready to be signed, just need a clean copy of the agreement that is not in draft form. Chris Carr shared that the ORFFC has raised \$4800.00 towards the project. The site has been graded and they continue to work getting it ready for the water tanks. The tanks should be purchased by the end of the month.

6. **NEW BUSINESS**

6.1 **FY 2021 Assistance to Firefighters Grant (AFG) Breathing Air Compressor System Award/ Bid Review**

Chief Whitt reviewed the 2 bids received from the RFP and made a recommendation to the board to accept the bid received from Bauer for SCBA Fill Station.

Motion to approve the purchase of Bauer SCBA fill station equipment.

(M/S) Flaming/Rossi

Roll call vote

Ayes: Director Marcaccio, Director Rossi, Director Holum, Director Flaming, Director Hobson.

Nay: 0

Abstain: 0

Absent: 0

Passed 5/0

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6.2 Resolution 2023-04 Certificate of Acceptance (Station 31)

Motion to accept Resolution 2023-04 Certificate of Acceptance

(M/S) Rossi/Holum

Roll call vote

Ayes: Director Marcaccio, Director Rossi, Director Holum, Director Flaming, Director Hobson.

Nay: 0

Abstain: 0

Absent:

Passed 5/0

6.3 Resolution 2023-05 Certificate of Acceptance (Station 35)

Motion to accept Resolution 2023-05 Certificate of Acceptance

(M/S) Holum/ Flaming

Roll call vote

Ayes: Director Marcaccio, Director Rossi, Director Holum, Director Flaming, Director Hobson.

Nay: 0

Abstain: 0

Absent: 0

Passed 5/0

7. CORRESPONDENCE AND COMMUNICATIONS/BOARD MEMBERS COMMENTS (GOOD OF THE ORDER)

8. AGENDA ITEMS (For Next Regularly Scheduled Meeting)

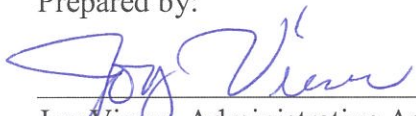
Items 5.1, 5.2, 5.3, & 5.4.

ADJOURNMENT– Motion to Adjourn

(M/S) Flaming/Rossi Passed 5/0 Meeting adjourned 6:33pm.

NEXT REGULAR BOARD MEETING SCHEDULED FOR Tuesday November 14th, 2023 at 6:00p.m.

Prepared by:



Joy Vierra, Administrative Assistant



Chair BOD

11-14-23
Date